



Avis Way and North Quay Business Forum

25th September 2019

Brightwell Dispensers Group

1 – Welcome & Introductions

2 - Update on Newhaven Enterprise Zone

2.1 – Design Newhaven: opportunity to influence the quality, look & feel of the built environment

2.2 – Welcoming Kirsti Peters & Chris Rasmussen to the Board, adding to the business & education representation of the Board

2.3 – Newhaven's Story: opportunity to contribute to Newhaven's story, what we are known for & how to represent that

2.4 – Future High Streets Fund: currently submitting bids to 2 rounds of the FHSF for £25m in each competition. Please get involved on behalf of your business and employees to influence what our Town Centre becomes. [More on the FHSF here](#)

2.5 - Next Community Event on 14/11/19 to launch 2nd round of Community Funding

2.6 – Applying for Sector Support Funds from SELEP & Highway Funds from ESCC. Both support the work of the Forum

2.7 – New employee (Michelle) starts in early November to provide further dedicated resource

2.5 – Till Roll Takeover to gain awareness in the Town of the EZ

Please visit www.newhavenenterprisezone.com to keep up to date.

3 – Actions from Meeting 3 (13/06/19)

3.1 – Meeting with LDC: Very constructive with and discussed ways LDC can be more involved with Newhaven and, specifically, as landlord and occupier on Avis Way & North Quay. Corinne has been invited to join a Newhaven Officers Group from the Local Authority.

3.2 - Unit 9/10 Avis Way: metal shutters installed; verges & litter pick ongoing. Discussions continue in respect of hoardings we can use to tell the AWNQ story

3.3 - LDC/ESCC Procurement: Still being identified. Both Lewes-Eastbourne and East Sussex (along with others) use [SE Shared Services](#). For info, some London Boroughs use [this site](#).

3.4 - Culverts, Drains & Ditches: 4 local businesses were invited to quote for the clearance work. AS this is around £70-£100k we are talking to East Sussex, the Environment Agency and Lewes DC to understand their involvement, responsibilities and planned works

3.5 – We have secured a meeting with ESCC Highways (1/10/19) to discuss how the road network can be improved and to submit our thoughts. This will include discussion on highways, pavements & verges

4 – Formalising the Avis Way & North Quay Business Forum

4.1 – There has always been an ambition to formalise the structure of the Avis Way & North Quay Business Forum. This will help to give the AWNQ businesses more of a voice as well as act as a balance on the NEZ team to ensure that due consideration is given to this specific business community.

4.2 – The Draft Terms of Reference had been previously circulated and were discussed in depth. These are attached to these notes for further discussion and, we hope, adoption at the next meeting of the Forum before the end of the year.

Action 1: Please let us have your thoughts on the Terms of Reference

4.3 – Whilst the NEZ will provide the Secretariat function and organisational support for the forum, we do need to find a Chair for the Forum from the businesses on Avis Way & North Quay.

Action 2: If you would like to be proposed as Chair of the Forum, please do self-nominate

5 – Other Priorities

5.1 – Inter-trading: Still being developed through the website and will further come from the Office being in Newhaven and our new team member

5.2 – Lobbying & Representation: being delivered well and will further develop with adoption of the Terms of Reference

5.3 – Other parties:

Action 3: FM Conway to be invited as participants

Action 4: Brett to be invited as significant Newhaven operators

Action 5: NPP to be invited to share investment, development and growth plans

5.4 – Other issues:

Action 6: Brexit impact

6 – Next Steps

6.1 – Newhaven Employers Survey taking place to identify employment issues

6.2 – HR Forum next week at Rampion. Will be discussing an Employees Information Pack and the Newhaven Employment Fair

7 – Next Meeting

Date: tbc

Venue: Veolia Waste to Energy Plant, North Quay

Attendees:

Kirsti Peters	Brightwell Dispensers Group
Mike Burns	Clean Thermodynamic Energy Ltd
Jason Corpas Bravo	Day Group
Andrew Halfacree	Fludes
Alan Stone	Interface 2 Ltd
Rosie Lincoln	Lincoln Kitchens & Granite
James Pybus	Pybus Group LLC
Allan Kay	Veolia
Sahar Movahed	Newhaven Enterprise Zone
Corinne Day	Newhaven Enterprise Zone
Jeremy Taylor	Newhaven Enterprise Zone

Apologies:

Ian Goodridge	Euro Business Park (Fludes)
Ian Mutton	Felcon
Alex Roberts	Fludes
Corin Jeavons	Jeavons Toffee
Ian Brooker	King & McGaw
Mark Thompson	Plastech
James Warden	Quintessence Fragrances Ltd